



St. Bartholomew's House
Reconnecting lives.

EMPLOYMENT OPPORTUNITY

AGED CARE SUPPORT WORKER

Fixed term (3 months) Part time (60 hrs/fortnight)

Night shift: 9.30 p.m. to 6.30 a.m.

James Watson Hostel— Lime Street, East Perth

Level 2 (\$24.56 p/hr plus applicable shift penalties)

James Watson Hostel is a specialist, low care, residential facility, providing permanent accommodation for 40 men who may have been homeless, or at risk of homelessness. The facility is fully accredited under the Aged Care Act.

This Opportunity

This role operates within James Watson Hostel and you will work alongside support workers and other professionals to provide our residents with the highest standard of care.

The successful applicant will hold a minimum Cert III in Aged Care, Community Services or a related field. Previous experience in the aged care sector would be an advantage. An understanding of complex behaviors that result from homelessness, mental illness, chronic alcohol abuse and premature aging would also be highly desirable.

We welcome applications from individuals who embrace our values of *commitment, innovation, collaboration, empowerment* and *social justice* in the way they work. Excellent written and verbal communication skills, computer literacy and demonstrated knowledge of infection control and OSH practices is essential.

What We Offer

As an employee of St Bart's we offer a supportive working environment and a competitive salary as well as access to attractive salary sacrifice benefits. Professional development is encouraged and all staff have access to a comprehensive in-house training program.

How to Apply

In order to apply please review the Job Description and submit:

- Completed Job Application Form
- Resume
- Statement Addressing Job Criteria (criteria are listed in the Job Description)

Applications should be emailed to Jakky Keenan hadmin.officer@stbarts.org.au

More Information

For queries about applying please contact

Jakky Keenan hadmin.officer@stbarts.org.au or 9323 5174

For more information about this role please contact

Sharon Bell Coordinator.JWH@stbarts.org.au or 9323 511

Applications Close 9.00 a.m. Monday 9 April 2018

JOB DESCRIPTION

Job Title:	James Watson Hostel (JWH) Support Worker
Area of work:	Aged Care Services
Location:	Your initial location of employment will be at 7 Lime Street East Perth
Reports to:	Coordinator - James Watson Hostel (JWH)
Relationships:	Manager Aged Care Services, Coordinator and peers

Organisation

St Bartholomew's House helps people who are homeless or at risk of homelessness achieve positive life outcomes.

Our Values

Our values are the guiding principles that drive and support our Mission. They shape the way we approach our work and provide the underlying framework for our decision making and the services and programs we offer.

Empowerment

We create a community where everyone believes they have the ability to make a difference

Innovation

We foster an environment where creativity thrives

Commitment

We have the courage and determination to make it happen

Collaboration

We work together to achieve shared goals

Social Justice

We believe everyone has a right to equitable treatment, dignity and compassion

Aged Care

James Watson Hostel is a residential facility providing permanent accommodation for 40 men who may have been homeless, or at risk of homelessness. The facility is accredited under the Aged Care Act.

Position Description

The Support Worker works as part of a team, providing individualised care and support to forty residents at St Bartholomew's House, promoting dignity, decision making and independence. The support worker encourages participation in self care skills development and activities, thereby assisting residents to maintain a quality of life.

Job Criteria:

- Minimum Certificate III in aged care, community services or related subject
- Demonstrated experience working with disadvantaged people and understanding of issues related to homelessness, additional qualifications in mental health, drug and alcohol would be beneficial
- Highly motivated in the provision of person centred care as per the resident care plan and aged care standards.
- Demonstrated knowledge of occupational health and safety regulations and practices and relevant standards
- Case coordination, debrief and reporting through participating in hand over fortnightly team meetings
- Computer literate, proficient in electronic case note records and documentation
- Able to work shifts
- Current valid WA Drivers Licence (Class C)
- Applied First Aid Certificate (with at least four months validity)
- Current police clearance certificate (not more than three months old)

Example of key duties

- Provision of personalised and quality care, emotional support and guidance to residents.
- Documentation on Leecare reporting and handover
- Medication competency and other specialised care needs, assessments as required
- Advocacy, referral and liaison with external service providers, families and significant others
- Responding flexibly to the resident service requirements
- Ensure any information (incidents, hazard reports, compliments and complaints) are reported via CART and appropriate action taken in conjunction with senior staff

Examples of skills required

- Good written and verbal communication skills
- Conflict resolution
- Ability to work in a small team
- Computer literate and administration skills
- Ability to manage in a dignified and fair manner challenging behaviour

Other requirements

- Preparedness at times to work outside normal business hours, including weekends
- Ability to work a range of shifts including day, afternoon and night
- Understanding and practice of aged care policies and procedures
- A three month probation period. Does not apply to casual appointments

This document is an accurate statement of the job description of this position

Signed: _____

Print Name: SHANI JARVIS

Chief Executive Officer – November 2015

Employee Declaration

I have read and understood the content of this job description. I acknowledge that I am employed to fulfil this role. I understand that this job description details the skills and capabilities required for the role and that the duties listed are not exhaustive and are provided as examples only.

Signed: _____

Employee Name: _____

Date: _____