

## POSITION DESCRIPTION

<b>Position Title</b>	Recovery Support Worker – COVID-19 Support	<b>Position Number</b>	Multiple
<b>Service Area</b>	Integrated Services		
<b>Remuneration</b>	Level 2	<b>Position FTE</b>	0.73 FTE (56 hours per fortnight)
<b>Reporting to</b>	Service Manager		
<b>Supervision of</b>	No direct supervisor responsibilities		
			Updated April 2022

### Our Vision, Mission and Values

#### Our Vision

A community where everyone has a safe and secure place to call home.

#### Our Mission

To provide opportunities, pathways and care to vulnerable people who find themselves without a home.

#### Our Values

St Bart's aims to foster a culture that embraces our values and which reflects what we believe will deliver the best outcomes for our clients and services delivered.

The St Bart's Values form the basis of all employee behaviour. All employees of St Bart's are expected to demonstrate the Values when carrying out the duties of this position.

**Empowerment** We create a community where everyone believes they have the ability to make a difference.

**Innovation** We foster an environment where creativity thrives.

**Commitment** We have the courage and determination to make it happen.

**Collaboration** We work together to achieve shared goals.

**Social Justice** We believe everyone has a right to equitable treatment, dignity and compassion.

### Position Overview

The primary purpose of this position is to provide temporary support to rough sleepers who have tested positive for COVID-19.

**We're by  
your side.**



# St Bart's

## Key Responsibilities

- Work with other professionals to provide high quality, safe and effective care including reporting changes to physical or emotional health to nursing staff or contacting emergency services if required.
- Assist consumers with daily living activities, such as preparing meals and cleaning.
- Provide emotional support to consumers, encourage and support them in their COVID-19 recovery.
- Support consumers with medication management, when required.
- Prepare and maintain appropriate records of information and a range of administrative tasks regarding client support, as required by St Barts and within the specified timeframes.
- Work collaboratively with the team to complete required tasks relating to day-to-day service operations.
- Deliver high quality service, which supports the rights, and interests of all consumers and meets relevant standards and legislation.

## Additional Objectives for all St Bart's employees

- Ensure personal health and safety at work and that of others complying with all Occupational Health and Safety requirements and as directed by St Barts.
- Participate in the St Barts Immunisation Program in line with specific position requirements, including any applicable pre-employment and/or ongoing immunisation as determined by St Barts.
- Understand, comply with, and adhere to the St Barts Code of Conduct, all other policies, procedures and work practices, and complete all necessary OneVault requirements within set timeframes.
- Participate in, and contribute to, all St Barts Quality Improvement and Risk Management programs, to encourage and promote organisational performance and deliver better consumer outcomes.
- Participate in and provide support in all accreditation, compliance and national standards activities as required.
- Participate in essential and/or mandatory training annually as required and directed.
- Have collaborative working relationships with the team and internal customers, and actively contribute to all team meetings and effectiveness of the team function.
- Perform other duties as directed.

# St Bart's

Selection Criteria	
<b>Education</b>	
Tertiary qualification in Community Services, Mental Health or related discipline (minimum Cert III), or working towards a degree in a related field with experience	Essential
<b>Experience</b>	
Work experience relevant to the position	Essential
Lived experience or an understanding of mental health recovery, homelessness or other personal/social challenges or as family member/carer of people with a lived experience	Desirable
Experience in a residential setting	Desirable
<b>Knowledge, Skills and Abilities</b>	
Well-developed communication and interpersonal skills, with the ability to create rapport and build relationships with consumers.	Essential
Ability to be compassionate and have empathy with consumers	Essential
Knowledge and understanding of Wellness, Recovery and Trauma Informed Principles	Essential
Ability to take initiative, problem solve and work autonomously when required	Essential
Ability to work well under pressure	Essential
Computer literacy, and ability to use MS Office Suite	Essential
<b>Other</b>	
A current satisfactory National Police Clearance obtained within the last three months	Essential
Current First Aid Certificate	Essential
A current WA "C" Class Drivers Licence	Essential

# St Bart's

## Declaration

I accept the responsibilities as outlined in this position description, and understand that these may be updated from time to time in accordance with operational and organisational requirements. I commit to role modelling St Bart's values and commit to the Code of Conduct while undertaking my duties.

**Name** \_\_\_\_\_ **Signature** \_\_\_\_\_ **Date** \_\_\_\_\_