

POSITION DESCRIPTION

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|-----------------------|--|------------------------|--------------------|
| Position Title | Support Worker | Position Number | SBH-6000 |
| Service Area | Aged Care Services, Home Care | | |
| Remuneration | Level 2 | Position FTE | Casual |
| Reporting to | Team Leader Homecare | | |
| Supervision of | No direct supervisory responsibilities | | |
| | | | Updated April 2022 |

Our Vision, Mission and Values

Our Vision

A community where everyone has a safe and secure place to call home.

Our Mission

To provide opportunities, pathways and care to vulnerable people who find themselves without a home.

Our Values

St Bart's aims to foster a culture that embraces our values and which reflects what we believe will deliver the best outcomes for our clients and services delivered.

The St Bart's Values form the basis of all employee behaviour. All employees of St Bart's are expected to demonstrate the Values when carrying out the duties of this position.

Empowerment

We create a community where everyone believes they have the ability to make a difference.

Innovation

We foster an environment where creativity thrives.

Commitment

We have the courage and determination to make it happen.

Collaboration

We work together to achieve shared goals.

Social Justice

We believe everyone has a right to equitable treatment, dignity and compassion.

Position Overview

The Home Care Support Worker provides support to elderly consumers, promoting and maintaining their quality of life and independence. This role performs a range of responsibilities across personal care, domestic assistance and social support.

**We're by
your side.**

A decorative graphic in the bottom right corner consisting of thick, overlapping blue and dark blue lines that form a stylized, abstract shape resembling a ribbon or a stylized letter 'S'.

St Bart's

Key Responsibilities

- Provide social support and assistance within home and community settings, focusing on community participation and social engagement
- Provide domestic assistance in line with consumer care plans, including general housekeeping duties, transport, assistance with shopping, food preparation and correspondence
- Assist consumers with personal care in line with care plans, including bathing, showering, dressing, grooming, mobility assistance, fitting of aids and other care tasks as required
- Assist consumers with medication, including administration and monitoring in accordance with care plans
- Transport consumers to access community services, participate in social activities and attend medical and/or specialist appointments
- Complete accurate, high-standard relevant care documentation, including reporting changes in care needs and behaviours as required in accordance with St Bart's procedures

Additional Objectives for all St Bart's employees

- Ensure personal health and safety at work and that of others complying with all Occupational Health and Safety requirements and as directed by St Barts.
- Participate in the St Barts Immunisation Program in line with specific position requirements, including any applicable pre-employment and/or ongoing immunisation as determined by St Barts.
- Understand, comply with, and adhere to the St Barts Code of Conduct, all other policies, procedures and work practices, and complete all necessary OneVault requirements within set timeframes.
- Participate in, and contribute to, all St Barts Quality Improvement and Risk Management programs, to encourage and promote organisational performance and deliver better consumer outcomes.
- Participate in and provide support in all accreditation, compliance and national standards activities as required.
- Participate in essential and/or mandatory training annually as required and directed.
- Have collaborative working relationships with the team and internal customers, and actively contribute to all team meetings and effectiveness of the team function.
- Perform other duties as directed.

St Bart's

| Selection Criteria | |
|---|-----------|
| Education | |
| Certificate III in Aged Care, Home and Community Care or similar | Essential |
| Assists Clients with Medication unit of competency | Essential |
| Experience | |
| Demonstrated experience relevant to the position, within home care settings | Essential |
| Knowledge, Skills and Abilities | |
| Excellent interpersonal and communication skills with the ability to build rapport with diverse elderly people, families and support networks | Essential |
| Excellent organisational skills, with the ability to prioritise workload and work independently | Essential |
| Demonstrated ability to motivate and encourage clients to live independently, with an empathetic approach | Essential |
| Other | |
| Satisfactory National Police Clearance obtained within the last three months | Essential |
| Current First Aid Certificate | Essential |
| Current WA "C" Class Drivers Licence | Essential |
| Personal Vehicle and Business Coverage Car Insurance Policy on commencement | Essential |

Declaration

I accept the responsibilities as outlined in this position description, and understand that these may be updated from time to time in accordance with operational and organisational requirements. I commit to role modelling St Bart's values and commit to the Code of Conduct while undertaking my duties.

Employee

Name

Signature

Date
