

POSITION DESCRIPTION

Position Title	Registered Nurse	Position Number	Multiple
Service Area	James Watson Centre	Remuneration	Level 2
Reporting to	Clinical Care Coordinator		
Supervision of	Regular supervision, direction and leadership of day-to-day work of Care Assistants and other support staff (as required)		
			Updated October 2023

Our Vision, Mission and Values

Our Vision

A community where everyone has a safe and secure place to call home.

Our Mission

To provide opportunities, pathways and care to vulnerable people who find themselves without a home.

Our Values

St Bart's aims to foster a culture that embraces our values and which reflects what we believe will deliver the best outcomes for our clients and services delivered.

The St Bart's Values form the basis of all employee behaviour. All employees of St Bart's are expected to demonstrate the Values when carrying out the duties of this position.

Empowerment	We create a community where everyone believes they have the ability to make a difference.
Innovation	We foster an environment where creativity thrives.
Commitment	We have the courage and determination to make it happen.
Collaboration	We work together to achieve shared goals.
Social Justice	We believe everyone has a right to equitable treatment, dignity and compassion.

Position Overview

The Registered Nurse is responsible for clinical care and supervision, direction, support and leadership of care/support staff on shifts. This is a hands-on role, leading and developing the team to ensure the delivery of high-quality care to all residents.

When rostered on shift, the Registered Nurse is deemed the senior staff member and has responsibility for the management of the service and facility.

Key Responsibilities

- Ensure residents receive high quality, safe and effective care that aligns with their individual preferences and reflects the intent of the aged care standards.
- Undertake clinical, social and self-care assessments for an identified group of residents.
- Provide direct resident care and nursing services using best practice approaches to care.
- Actively engage in the completion of assessments and support other staff, ensure paperwork is completed in a timely manner.
- Ensure all care documentation is completed with appropriate strategies implemented.
- Proactively manage residents care by anticipating changing physical and mental health needs and initiate further assessments or referrals as required.
- Ensures that clinical records reflect care, in line with all accreditation standards and legislative requirements.
- Active engagement in the quality agenda, including the completion of audits and the development of continuous improvements.
- Support residents and their families to address all feedback.
- Lead and supervise Care Assistants and other support staff including conducting performance reviews and day-to-day supervision.
- Complete appropriate assessment documentation as required.
- Provide support to the Clinical Care Coordinator and clinical expertise to the care team.
- Communicate with a wide range of external and internal stakeholders.

Additional Objectives for all St Bart's Aged Care employees

- Ensure support is consistent with the aims, principles and standards set by the Aged Care Quality Standards, NDIS Code of Conduct and NDIS Practice Standards, and other relevant legislation.
- Ensure personal health and safety at work and that of others complying with all Occupational Health and Safety requirements and as directed by St Bart's.
- Participate in the St Bart's Immunisation Program in line with specific position requirements, including any applicable pre-employment and/or ongoing immunisation as determined by St Bart's.
- Understand, comply with, and adhere to the St Bart's Code of Conduct, all other policies, procedures and work practices, and complete all necessary OneVault (online learning system) requirements within set timeframes.
- Participate in, and contribute to, all St Bart's Quality Improvement and Risk Management programs, to encourage and promote organisational performance and deliver better consumer outcomes.
- Participate in and provide support in all accreditation, compliance and national standards

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activities as required.

- Participate in essential and/or mandatory training annually as required and directed.
- Have collaborative working relationships with the team and internal customers, and actively contribute to all team meetings and effectiveness of the team function.
- Perform other duties as directed.

Selection Criteria	
Education	
Current registration as a Registered Nurse with the Australian Health Practitioner Regulation Agency	Essential
Experience	
Relevant clinical experience	Essential
Experience with aged care assessments and relevant documentation	Essential
Knowledge, Skills and Abilities	
Ability to provide strong leadership to other clinical staff, while working effectively within a team	Essential
Sound understanding of Aged Care Quality Standards, quality management systems and <i>Aged Care Act 1997</i>	Essential
Able to identify and manage clinical risk in the aged care setting	Essential
High level of verbal and written communication skills, ability to write clinical reports	Essential
Interpersonal, negotiation and conflict resolutions skills	Essential
Organisation skills with ability to work independently as required	Essential
Good computer skills, with ability to use Microsoft Office and clinical information systems	Essential
Other	
Current NDIS Worker Screening Check	Essential
A current WA "C" Class Drivers Licence	Essential

Declaration

I accept the responsibilities as outlined in this position description, and understand that these may be updated from time to time in accordance with operational and organisational requirements. I commit to role modelling St Bart's values and commit to the Code of Conduct while undertaking

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my duties.

Name _____ Signature _____ Date _____